

Preparing for my OSA and Security Clearance

To work in MPS all prospective employees must undertake an Organisational Suitability Assessment (OSA) and obtain an Australian Government Security Clearance.

Both the OSA and the clearance process explore personal and sensitive aspects of your life and require you to provide documents and information. MPS partners with external providers to assist in different parts of the OSA and clearance process.



These processes can be lengthy.

Get ahead by gathering your information and documents early!

What will I need to prepare?

As part of the OSA and security clearance process, you will be required to provide a range of details of your current and past activities.



Information required:

- Education and Employment History
- Details of overseas travel
- Details of overseas contacts
- Legal proceedings
- Professional referee and personal referee details
- Financial details

Tips

Familiarise yourself with the security clearance process used by the Australian Government Security Vetting Agency (AGSVA) and the type of information and documentation they require to grant a security clearance.

- Read through the guidance available on the [Documents and Information](#) page of the AGSVA website.
- Locate your Personal Documents

If you need to order copies of your personal documents or have documents translated, get these processes started as early as possible. Translated documents must be accredited by the *National Accreditation Authority for Translators and Interpreters (NAATI)*.

It is important to note that the OSA and security clearance processes are conducted separately. As such, there will be a requirement for you to provide information (the same information) in both processes.